

Gilbertsville Elementary School
August 2017

MORNING DROP OFF INSTRUCTIONS

This map will orient you to the flow of traffic in the morning. Parents may enter the parking lot at two locations off of Congo Road. However, there is only one location for cars to exit.

One entrance from Congo Road is for cars and buses. You will notice where cars turn into the parking lot and the buses continue around the circle.

If you follow the arrows, you will notice where students are to be dropped off between 8:25 and 8:40 a.m.

Do not drop off students before 8:25 a.m.

A bell, which will sound at 8:25 a.m., will ring at the student drop off. Please remember that each school day begins promptly in the classroom at 8:45 a.m. **The Parent Drop Off door will close at 8:40 a.m.**

Cars are not to enter the bus circle before 9:30 a.m. or after 2:30 p.m. For security reasons, we are limiting car drop-offs to the student drop-off area. **BUS DROP-OFFS** will be at the main lobby.

If you come to pick up your child during the school day between 9:30 a.m. and 2:30 p.m., you may park around the center area of the bus loop or in the parking lot. All other times, you must park in the parking lot and enter through the main entrance. At the close of school, you will meet your child(ren) in the library. **DO NOT PARK ALONG THE SIDEWALK!**

Please be patient. For the safety and security of your child(ren), we need to follow the flow of traffic as outlined on the map below.

Thank you,

Mrs. Stephanie L. Landis
Principal

